

Woodmansey CE Primary School

Building strong foundations, unlocking potential.

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Head of School: Mrs. B Nicholls

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WOODMANSEY CE
PRIMARY SCHOOL

4th June 2020

Dear Parent/Carers of children in the Nursery and Foundation Year,

Reintegration of Foundation Year Children into school

As ever, thank you for your patience.

We have now received confirmation from the East Riding LA that we can start the reintegration of Nursery and Foundation Stage Pupils on Monday 8th June 2020

Those who have chosen to opt out, your decision is respected and supported, and you are welcome to change your mind in the future. This however needs to be for a following Monday, with a reservation made by the previous Thursday. To make a registration in the future, parents only need to send an email to Mrs Scott.

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Similarly, if parents who have accepted a place wish to reverse their decision, that can be made at any time similarly by emailing Mrs. Scott. In addition, if a registered child is not to attend on any particular day, all I require is that a parent contact the school office by 9:30am just as he or she would normally. There are no fines being levied by the LA for absence. There is no "unauthorised absence" and no child will lose their place at Woodmansey CE Primary School. Nursery children are to return as per their agreed sessions prior to the school closure.

Below are some reminders about the dropping off and collection of your children from Monday 8th June. I appreciate that there is a lot of information to digest but I am hopeful that once you are on the school site, things will become much clearer. There is also a 'walk through' of the dropping off children on this week's virtual celebration worship.

SUMMARY OF PICKUP AND DROP OF ARRANGEMENTS

- The Nursery school day is 9am – 3.15pm
- The Foundation Year school day is 9.15am – 3pm
- The car park is closed to all parents and carers.
- Entrance to the school site is via the pedestrian gate closest to the school hall/building only.
- **On arrival, follow the painted yellow line to the playground and stand on a painted star and wait. Children must stay with their parents/carers. Please do not allow them to run around or move away from the star.**
- A member of staff from each Home Bubble will attend on the playground **at 9am to receive children from the Nursery and 9.15am to receive children from the Foundation Year.** Each "Bubble" will be called by the register and the children will be directed into school. **Parents please stay on the star.** Following this, parents will be able to leave, strictly following the Yellow Brick Line and the one-way system.
- Pick up is exactly the same. **Parents please do not move away from your star until the member of staff on duty indicates it is safe to do so.**
- If a parent is late for pick up, children will be taken back to their Home Bubble and the parent/carer will need to queue at the school entrance, keeping apart, shown by the white lines on the slope or on a silver or gold star, and wait for their child to be delivered to them there. They must then rejoin the yellow line to exit the school site.
- Exit is via the pedestrian gate attached to the car park gate only.
- If a parent is late for drop off, similarly the parent must follow the same procedure at the school reception.
- Parents may wish another family member to pick up, e.g. a grandparent. This is fine, but please ensure that anyone representing you knows the systems and there must only be one adult per child. Please inform the office by telephone if there are changes to pick up personnel.
- Nursery children only: If a nursery child is only attending for the morning session, please arrive on the school site via the one-way yellow line system and wait on a gold/silver star in the car park area. Your child will be handed over to you by a member of staff from their home bubble. Please do not enter the school building to wait. Dropping off nursery children for a pm session is the same in reverse.

- Parents will not be able to engage in conversation with staff. If a parent has an urgent message it should be sent to the teacher before 8am as teachers will check their emails at 8am. To be doubly certain, the email could be copied to the Woodmansey.primary@eastriding.gov.uk address. **If however the message is important regarding the safety of a child, a phone call to the school office is essential. Remember a particular member of staff may not actually be working on site on the day in question.**
- If a child is distressed for any reason at the start of the day, parents/carers will be asked to keep the child with them and queue at the school front reception. Please note however that if a child cannot independently walk into school, the child will have to return home. A telephone call will then be made to advise how the school may be able to support in the future.
- If for any reason you need to collect your child/ren up earlier than the specified finish time, please call the school office and on arrival wait on a painted gold/silver star in the car park area. Your child will be brought to you by a member of staff from their home bubble.
- Please avoid using the school foyer.

We look forward to welcoming those who are returning on Monday and hope to see those who are remaining at home very soon,

Best wishes,



Mrs Nicholls
Head of School

