



WOODMANSEY CE
PRIMARY SCHOOL

Administering Adrenaline (Use of AAI) in School

Woodmansey CE Primary School

Written March 2022

1. INTRODUCTION

Supporting Pupils requires governing bodies to ensure that staff supporting children with a medical condition have appropriate knowledge, and where necessary, support. Therefore, schools already have a duty of care to provide training to staff in the emergency management of anaphylaxis where they have a pupil who has been diagnosed as being at risk. This includes the use of an adrenaline auto-injector (AAI), although staff are not obligated to use AAI if they do not wish to. Advice will be taken from the child's parent on notification of the need for AAI.

From 1 October 2017, the Human Medicines (Amendment) Regulations 2017 allows schools to purchase their own supply of AAI(s) from a pharmaceutical supplier (such as a local pharmacy) *without a prescription*, if they wish to.

2. RESPONSIBILITY OF STAFF

The Department of Health has stated that it is reasonable for ALL staff to:

- be trained to recognise the signs and symptoms of an allergic reaction;
- understand the rapidity with which anaphylaxis can progress to a life-threatening reaction, and that anaphylaxis may occur with or without prior mild (e.g. skin) symptoms;
- appreciate the need to **administer adrenaline (using an AAI)** without delay as soon as anaphylaxis occurs, before the patient might reach a state of collapse (after which it may be too late for the adrenaline to be effective);
- be aware of how to check if a pupil is on the register;
- be aware of how to access the AAI;
- be aware of which staff members have received training to administer AAIs, and how to access their help.

3. IDENTIFICATION

Any child on roll at Woodmansey CE Primary School has a medical consent form signed by their parent/carer which notifies school of any medical needs, allergies or ongoing medical conditions. If a child has a requirement for an Epi-Pen (AAI) on site, this information is added to their personal medical sheet which is made public to staff in the child's classroom and food preparation areas, if the anaphylaxis is brought on by a food allergy. All medical records are kept up to date by school admin.

4. TRAINING

During class handover, it is vital that staff are aware of the children who have an AAI on site. Parents will be invited into school to discuss the individual needs with the class teacher/staff. Training will be sought and refreshed as per the need, and cycle of training for the management of anaphylaxis.

<https://www.ervas.org.uk/training/health-and-safety/>

Each term, class staff are to refresh their knowledge by using the school 'training All' which can be found in the school office.

Designated members of staff should be trained in:



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- recognising the range of signs and symptoms of severe allergic reactions;
- responding appropriately to a request for help from another member of staff;
- recognising when emergency action is necessary;
- administering AAI according to the manufacturer's instructions;
- making appropriate records of allergic reactions.

5. ADMINISTERING Aii

As part of the **medical conditions policy**, there are agreed arrangements in place for all members of staff to summon the assistance of a designated member of staff, and for collecting the spare AAI(s) in the emergency kit.

Instructions should be followed according to the manufacturer instructions, ending with a call to 999.

Aii devices should be stored securely but accessible to staff in an emergency.

6. BEING ALLERGY AWARE

The best way to keep school pupils safe from allergic reactions is for a school to be "allergy-aware". This means:

- those with allergies can participate in daily school life and not feel left out.
- raising awareness of food allergies and anaphylaxis, so it becomes something which everyone knows about
- everyone can play their part in keeping people with food allergies safe.
- Clear communication with parents with children with ongoing medical/allergy needs.

7. DISPOSAL

- School will routinely check that the Aii devices are in date, and communicated this with parents when an expiry date is nearing. AAI are for single-use and cannot be reused. Used AAI can be given to the ambulance paramedics on arrival, or can be disposed of in a pre-ordered sharps bin for collection by the local council.